

# Welcome to BIO 183 Lab

## GETTING ORIENTED

Each laboratory unit supplements or expands the concepts from the lecture component of the course. The units begin with an introduction section followed by the activities you will be conducting in the laboratory. Each activity may also have additional background information to aid your understanding as you follow the procedures. At the end of the laboratory units, you may find questions that you will have to complete either during or after the lab session. Your laboratory instructor will provide guidance with respect to all laboratory assignments that will be due during the semester.

In the laboratory manual/handouts, you will also find appendices that provide a wealth of information and guidance to help you throughout the semester. To ensure success in the course, it is a good idea for you to read through each lab unit before coming to class. This will allow you to gain familiarity with the scientific concepts that you will be learning about in the laboratory, and to be efficient with the procedures. The following sections will help you become acquainted with basic laboratory policies for this course. **Please read them carefully. If you fail to respect these policies and guidelines, you may be removed from the lab.**

## IN PERSON LABORATORY POLICIES

1. Attendance in your scheduled laboratory period is mandatory. There will be **no in-person make-ups**. In order for you to obtain the maximum number of points, it is in your best interest to attend all laboratory sessions.
2. Being on time to your scheduled lab is essential for proper learning and not causing a distraction or problems for other students or your instructor. Being late, not participating or leaving the lab session early will result in an unexcused absence.\*
3. Note the due dates on all assignments found on the Lab Website under the Lab Schedule link and are included in the Lab Moodle page. If you become ill or have other circumstances that preclude you from completing assignments or group work, please be sure to email your Lab TA as soon as possible. **No late work will be accepted/graded without documentation and/or approval from your TA.**
4. If you are unable to attend a lab, you should contact your Lab Instructor/TA *within 1 day of your missed lab* or as soon as possible. If you have a documented legitimate excuse for missing a laboratory (e.g., car accident, illness, University function...), your TA can excuse the absence. Arrange for University function absences as early as you can. Missed lab work and assignments can be made up following the Online Make Up Module found on the lab website. *Late work will only be graded if your absence is excused and made up as soon as you are back in lab or as arranged with your TA.*

If you miss lab multiple weeks, you may be asked to verify your absence using the [NC State Absence Verification Service](#) in order to be allowed to turn in assignments outside of the regular due dates.

5. If you have **more than one (1) unexcused absence** from the laboratory, you will receive **no credit** for the laboratory portion of the BIO 183 course grade.

6. While group work is encouraged, all final efforts on individually assigned and submitted work must reflect independent and original work. Remember, as students of NCSU you are always bound by the honor code. When you are assigned group work, be sure that you participate. Individuals who are not contributing equally to an assignment will receive either a portion of the grade or a zero, depending on their level of effort.

7. **The use of cell phones for phone calls, texting, or sending non-class emails is not permitted** during the laboratory period. Please be courteous and give your attention to your instructor and classmates to get the most out of your lab sessions.\*

8. **Conduct yourself in a professional manner at all times** in order to avoid unnecessary disruptions in lab. Professional and courteous behavior to your fellow lab students and lab instructor is expected so that everyone can maximize learning their opportunities.\*

\*Failure to follow these policies may result in you being removed from lab resulting in an unexcused absence for the lab.